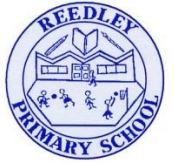


Reedley Primary School

Reedley School Reedley Road Reedley Burnley BB10 2NE 01282 693688

www.reedley.lancs.sch.uk

Headteacher: Mrs Sarah Bell



Friday 7th September 2018

Dear Parents/Carers,

Welcome back! It has been lovely to see all of our children again and to meet some new children who have joined us. I have just put together some reminders for you all, in order to ensure that your child achieves their full potential whilst they are with us and to ensure the smooth running of the school.

PE KITS

Each child must have a PE kit consisting of a plain red t shirt, black pumps, and black shorts and/or black leggings. These should remain in school so that they are available for PE lessons. They can be taken home at holidays for washing. Please ensure all items are labelled with your child's name. If these are not yet in school, they must be brought in on Monday.

CLUBS

Letters have also come home today to give your child the opportunity to sign up for an after-school club. The majority of the clubs will be on Wednesdays, but the letter will give you further information. It is very important that the letter is returned to school as soon as possible, if your child wishes to take part in a club.

UNIFORM

We expect all children to wear full school uniform every day.

This includes plain black school shoes/boots with a sensible heel, not trainers and without logos. If children have a problem with their usual school shoes, they wear their black school pumps whilst in school. Uniform can be purchased from school. Please See Mrs Iqbal.

Names on clothes - Please ensure that all items of clothing are named – then they be returned to your child if the items become lost.

Jewellery - Jewellery is not allowed in school expect for a small pair of stud earrings and a watch. For PE lessons, the earrings must be covered over with plasters (provided by the parent) or removed. For swimming lessons they must be removed. The children must be able to remove them themselves. Please keep all other jewellery at home at all times.

Head scarves – Girls may wear headscarves which need to be plain black, white or blue with no decoration and no longer than shoulder length. For health and safety purposes, these need to be removed for PE lessons.

Hair accessories – These need to be blue, black or white in colour and restricted to a headband, small bow or clip. Large bows or dangly hair accessories are not permitted.

ATTENDANCE

All children are expected, by law, to attend school on the days that it is open. The exception to this is if your child is poorly. It is against the law for children to be absent from school for family holidays. We will not authorise leave for the purposes of holidays or family weddings. Absences of five days or longer will result in both parents receiving a penalty notice to pay a fine. Our whole school attendance has suffered greatly over the last two years due to the volume of children who have been taken out of school for unauthorised reasons. Our assessments show that the attainment of these children can drop significantly following the leave from school, due to the amount of lessons missed.

PUNCTUALITY

School lessons start promptly at 8.50am. Doors open at 8.40am to allow your child to get into their class for an 8.50am start.

Children arriving after the bell sounds at 8.50am, need to enter school through the main entrance and will be noted as late. They must be accompanied to the office and signed in by an adult, who must provide school with an explanation for the late arrival.

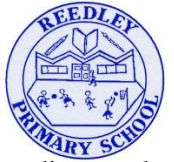
School finishes at 3.30pm. The pedestrian gates are open from 3.25pm to 3.35pm.

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Parents/carers arriving after this time will need to collect children from the School Office. Children often get distressed when not collected on time. **It is not acceptable for your child to be collected late on a regular basis and we would treat this as a cause of concern.**

PARKING

Parking outside school is very limited. For the safety of our children, we ask that all drivers respect the road markings and the highway code. My recommendation is to park several streets away and make the short walk to school. This will alleviate the traffic issues around school and add some exercise into the children's daily routine. Photographs will be taken of vehicles which violate the law, which will be passed to the police. There have been several instances this week where the road has been brought to a standstill due to cars parked in an inconsiderate manner.

CONTACT

If you have any issues that you need to discuss with us, you need to make an appointment to see your child's classteacher. If they are not able to resolve the issue, then you can request to see your child's Phase Leader, who are all part of the leadership team in school.

You can make the appointments by calling Mrs Iqbal in the school office, or by asking a member of staff before or after school. We will then get back to you with the appointment time.

Phase Leaders

Reception – Miss MacKenzie
Year 1 and Year 2 – Mrs Collins
Year 3 and Year 4 -Mrs Hall
Year 5 and Year 6 - Mr Pye

BREAKFAST CLUB

Breakfast Club opens at 8am every morning. Children need to be dropped off at the door by an adult. It is free for the children to attend, although we ask for a voluntary donation of 50p per day, to enable us to buy games for the children to use.

Children can attend every day, or on individual days. At the moment the club is not full so there is no need to book a place in advance.

WEBSITE

We will be getting a new school website in the next few weeks and will be able to make contact with parents via email. Please could you provide us with an email contact for you, to help us keep in touch, by returning the slip below.

Thank you for your support

Mrs Sarah Bell
Headteacher

Email contact

The named people below, give permission for Reedley Primary School to hold the email on file and to be contacted regarding the children named below or regarding school news or events.

Name of child(ren) _____ Year group(s) _____

Contact Number 1 - Email address _____

Name of contact _____ Relationship to child _____

Contact Number 2- Email address _____

Name of contact _____ Relationship to child _____